

Town of Cobleskill

Site Plan Checklist for Applicants

The purpose of this checklist is to aid an applicant in understanding what information is required; under the Town of Cobleskill's zoning regulations, for the Planning Board review of a submitted site plan application. Please keep in mind that additional requirements, conditions and/or restrictions may be reasonably requested by the [Planning Board](#). This is a general guide use only.

Please refer to Appendix B Site Development Plans found in the [Zoning Regulations](#).

[Tax Map# or also referred to as SBL#](#) (find on the Town & County tax bill or click on link to search)
[Zone](#) (find map on the website by clicking on zone link or contact the [Town Zoning Officer](#) @ 234-4661)

Site plan requirements to be shown on map or provided in written or other form:

- | | |
|---|--|
| <input type="checkbox"/> Location Map | <input type="checkbox"/> Existing and Proposed Signage |
| <input type="checkbox"/> Name and Address of Owner | <input type="checkbox"/> Name and Address of Preparer |
| <input type="checkbox"/> Title of Development | <input type="checkbox"/> Date |
| <input type="checkbox"/> North Arrow | <input type="checkbox"/> Fee (required) submission |
| <input type="checkbox"/> Names of Adjacent Property Owners | <input type="checkbox"/> Zoning and Property Boundaries |
| <input type="checkbox"/> Zoning District(s) | <input type="checkbox"/> Existing and Proposed Buildings |
| <input type="checkbox"/> Deed Restrictions | <input type="checkbox"/> Existing and Proposed Street Access |
| <input type="checkbox"/> Loading and Parking on/off-street Areas | <input type="checkbox"/> Water, Sewage and Utility Lines |
| <input type="checkbox"/> Outdoor Lighting | <input type="checkbox"/> Proposed Screening and Landscaping |
| <input type="checkbox"/> Drainage System | <input type="checkbox"/> Uses not requiring a Structure |
| <input type="checkbox"/> Topography | <input type="checkbox"/> R.O.W., Easements and Covenants |
| <input type="checkbox"/> Setback lines for Existing Zones | <input type="checkbox"/> Color Photos showing 4 sides |
| <input type="checkbox"/> Hours of Operation | <input type="checkbox"/> Dumpster location |
| <input type="checkbox"/> Site Development Stages | <input type="checkbox"/> Existing Facilities (culverts & drains) |
| <input type="checkbox"/> Existing and Proposed Public and Community Areas | |
| <input type="checkbox"/> SPDES Permit (Stormwater Phase II Construction Permit) | |
| <input type="checkbox"/> Location of significant physical features such as springs, sinkholes and rock outcrops | |

*****Site plan map must be submitted at a scale of not less than thirty (30) feet to the inch*****